



Date

Principal
Waterloo School

Dear Mr Owen

STUDENT ABSENCE REQUEST

I/We would like to request permission for

Student's Name: _____ of Room: _____

to be absent from: _____ to _____
(first day) (last day)

Reason:

Thank you

Name: _____ Signature: _____

Phone: _____

Waterloo School

STUDENT ABSENCE REQUEST

Re _____ of Room _____

Thank you for your letter of _____.

Your application has been approved.

Warren Owen
Principal